
Job description

Are your F&B Management Skills up to the challenge?

Are you passionate about ensuring excellence of all facets of a multi-station food and beverage operation? Are you driven to deliver premier catering experiences for weddings and special events? Do you thrive in an environment where you lead a team to success? Are you stimulated by implementing delicious, cost-conscious menus that wow customers? If so, we might just have the perfect position for you!

The Fairview at Napa Golf Course in Napa, seeks **an experienced Food & Beverage Director**.

POSITION

This position is responsible for managing all Food & Beverage employees and executing specialized banquet services for weddings and other groups.

The Food & Beverage Director will be responsible for ensuring the safe handling and storage of all food and beverage products and will be the lead in establishing and enforcing all service standards. Cost controls will be an important focus of the job, purchasing food, maintaining inventory and generating monthly reports will also be part of the role.

The Food & Beverage Director will play a key role in maintaining customer satisfaction and employee productivity by handling customer inquiries, concerns or comments and providing solutions; acquiring feedback from customers and co-workers in order to ensure satisfaction and/or implement service improvement ideas; developing new concepts to ensure customer satisfaction and repeat business.

Fairview Napa has a full service commercial kitchen, a bar & grill and a new 3,000 square foot reception pavilion with a private bar for weddings and a variety of other events catered in house for 40 – 250 guests.

JOB REQUIREMENTS/QUALIFICATIONS:

- 3-5 Years equivalent experience, or a college degree and 1-2 years experience.
- 2 or more years of employee supervision experience.
- Experience in providing outstanding customer service resolution.
- Serve Safe certification required within 90 days of employment.
- Proven competence in computer software including MS Office Suite.
- Solid time management, organization and prioritization skills.
- Proven ability to effectively build and foster a team environment.

COMPENSATION:

The base salary range for this position is \$55,000 - \$65,000 DOE with additional bonus potential of \$10,000 annually.

We offer a competitive benefits package which includes a shared health plan, as well as eligibility to participate in group dental, vision, disability and life insurance support, a 401k plan as well as access to a wide variety of discount programs and the chance to work with a great team of people.

Fairview at Napa Golf Course is a CourseCo, Inc managed facility. Fairview at Napa Golf Course, CourseCo, Inc and its affiliates are At-Will, Equal Employment Opportunity Employers and Drug Free Workplaces. Successful applicant will be required to pass a pre-employment background check and drug screen and provide a social security number or other valid proof of employment eligibility that will be validated online.

Job Type: Full-time

To Apply: Please contact Sean Silva, Senior Operations Manager – ssilva@courseco.com